

# Timbercrest Junior High PTSA Receipt of Revenue

1. All monies must be counted in the presence to two PTSA members
2. Fill out form in entirety -- be as complete as possible!  
Press hard using a ballpoint pen, you are making two copies.
3. Attach all adding machine tapes to top (original) copy.
4. Send top copy to Treasurer with money.
5. Submit bottom copy to your Committee Chairman.

Committee and/or Event	Item (checks or cash)	Total \$

**Grand Total:** \_\_\_\_\_

Please print legibly.

Counted by: \_\_\_\_\_

Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_

Counted by: \_\_\_\_\_

Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

Send top copy to:        Timbercrest PTSA Treasurer  
                                 19115 215th Way N.E.  
                                 Woodinville, WA 98072

**For Treasurer's use only**  
**RECEIVED**

Bottom copy goes to Committee Chair.

Rec't #: \_\_\_\_\_ Date: \_\_\_\_\_ Amt: \_\_\_\_\_